

# Wenzao Ursuline University of Languages Application Form for Exchange Student

**Please type it with Capital Letters and print it down.**

Name in English / in own language:		2"x2" inch (3.5cm x 4.5cm)- Photograph
First and Middle Name:		
Last (Family) Name:		
Name in Chinese:	Gender M/F:	
Nationality:	Birth Place:	Date of Birth (mm/dd/yr) :
E-mail:		Exchange term: <input type="checkbox"/> one semester <input type="checkbox"/> one year (two semesters)
Home University:		Passport No. :
Major:		Date of Expiry (mm/dd/yr) :
Urgent Contact Person 1 Name: Relationship: Phone No.:		Contact Address: 
Urgent Contact Person 2 Name: Relationship: Phone No.:		
Accommodation: <input type="checkbox"/> On campus dormitory <input type="checkbox"/> Daya International Apartment <input type="checkbox"/> No, I will stay at _____		
Guardian Signature (For Student's age under 20 only.)  _____ (mm/dd/yr)		Student Signature  _____ (mm/dd/yr)
Signature of Person in Charge of The Recommendation from Your University or Department.  _____ (mm/dd/yr)		

**※Applicants should prepare the following documents in order:**

1. Two completed Application Form for Exchange Student with passport size photos.
2. Two 2”x2” inch (3.5cm x 4.5cm) head & shoulder photos in color. (taken within the last six months)
3. Two photocopies of the certificate of enrollment from applicant’s home institution.
4. Two official copies of transcripts.
5. One recommendation letter from applicant’s instructor at home institution.
6. A copy of passport.
7. Study plan (One A4 page: Purposes of Exchanging & Course Scheme).
8. On/Off-Campus Accommodation Application for Overseas Students
9. Chinese Language Center Application Form.
10. A photocopy of Health Insurance which covers the duration of student’s stay in Taiwan. (After a continuous residence within Taiwan for six months, students must enroll in the National Health Insurance program.)
11. A copy of Health Certificate Form B.
12. Authorization for Emergency Medication.

\*Students should purchase his/her overseas insurance and present the copy of the insurance certificate to the Office of International Cross-strait Cooperation. If not, the student will have to purchase the Cathay Life Group Insurance offered at NTD 2,500.